



Professional Skills Training Package

Summary of Need

Many high school graduates are missing essential skills that are required to succeed in a professional setting. The most glaring weakness identified in young adults entering the workforce or higher education is a lack of applied skills, such as the ability to work in teams, communicate effectively, and uphold a professional demeanor.

To address the lack of “professional skills” in high school graduates, the Governor’s Office of Workforce Transformation and the Governor’s Executive Workforce Board established the OhioMeansJobs initiative. This initiative, and the corresponding seal, will help assure Ohio businesses that their job candidates are fully equipped to enter the workforce productively.

Explanation of Training

The Embold online training provides instruction that directly corresponds to each of the 14 professional skills identified in the *Student OhioMeansJobs Readiness Seal Rubric*.

Reliability | Work Ethic | Punctuality | Discipline | Teamwork/Collaboration | Professionalism | Learning Agility | Critical Thinking/Problem-Solving | Leadership | Creativity/Innovation | Oral and Written Communications | Digital Technology | Global/Intercultural Fluency | Career Management

Plus, the following targeted areas:

Essential Customer Service Skills & Being an Effective Customer Service Representative (CSR)

The Embold Professional Skills Training Package includes 100+ courses, 40+ “expert insight” videos and numerous corresponding resources - approximately 50 hours of content.

Content Provider

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